



Fulton County School District



2022-2023

2022

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2023

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- RED--NO SCHOOL
- PURPLE--STAFF WORK DAYS
- GREEN - HOLIDAY
- ORANGE --EARLY RELEASE DAYS
- LIGHT BLUE--STUDENT FIRST AND LAST DAYS
- DARK BLUE--OPENING AND CLOSING DAYS
- GREY - MAKE UP DAYS

## **Fulton County Middle School**

School Hours: Monday-Friday 8:00 A.M. – 3:00 P.M.

*Welcome to the 2023-2024 school year!  
F.C.M.S. faculty and staff are excited about all of the  
wonderful opportunities that await our F.C.M.S.  
students this year!*

**FCMS**

**Phone: (270) 236-2070**

**Fax: (270) 236-9523**

### ***DISTRICT VISION***

**PROFICIENCY, POSITIVE RELATIONSHIPS, & PILOT PRIDE**

### ***BELIEFS***

- Student learning is the chief priority of the school.
- Students learn in different ways and they should be provided with a variety of instructional approaches to support their learning.
- Students should be able to apply basic knowledge and skills to everyday problem solving situations.
- Students are respected as unique individuals with different physical, social, emotional and intellectual needs.
- Student self-esteem should be enhanced by positive behavior and mutual respect among students and staff.
- Testing results should reflect the achievements of the students.
- The commitment to continuous improvement is imperative if our school is to enable students to become confident, self-directed, and lifelong learners.
- Teachers, administrators, students, parents and the community share the responsibility for advancing the school's mission.

### ***SCHOOL MOTTO***

**“Achieving Excellence Together”**

## **FULTON COUNTY SCHOOLS NON-DISCRIMINATORY POLICY STATEMENT**

The Fulton County Board of Education shall not discriminate in employment or service delivery and program participation on the basis of race, color, age, religion, sex, national origin, disability or marital status in accordance with Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Age Discrimination Act of 1975, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, the American with Disabilities Act of 1990, Executive Order No.11246 of September 24, 1965, as amended, and all other applicable laws which prohibit discrimination and implementing regulations, guidelines, and standards lawfully adopted and promulgated under those laws. Inquiries and/or complaints concerning discrimination in employment or services may be addressed to: Superintendent, 2780 Moscow Ave., Hickman, Kentucky, 42050; telephone: 270-236-3923.

## **VISITORS**

Parents are always welcome at Fulton County Middle School.

Fulton County Middle School has a closed campus. **ALL VISITORS** must report to the office upon entering the campus. Visitors must enter through the front doors at the Fulton County Elementary School entrance and push the call button to enter through the single door directly into the office. According to state law, **you must show identification, state your reason for coming to the school, sign the visitor's log and wear a visitor badge at all times.**"

If parents wish to meet with a teacher they should make an appointment.

Students are not allowed to bring visitors to school with them.

## Fulton County Middle School

## 2023- 2024 Parent-School Learning Compact

Successful students are a result of families and school staff working together to make sure many opportunities are given to children. We invite you to be involved in a partnership with Fulton County Middle School. The partnership involves parents, teachers, and the principal working together to help each student achieve his/her best. By working together, with a clear understanding of what each of us needs to be doing, we show that we are committed to providing every chance to make the student successful.

Please read through this Parent-School Learning Compact with your child. We are committed to providing the very best education for the students in Fulton County, and we look forward to entering this partnership with you.

These are ways we can show commitment:

PARENT/GUARDIAN Pledge: I will

- let the teacher know if my child has any problems with learning.
- encourage my child to read on their own.
- encourage my child to study at home and to complete all homework.
- help my child see how to use educational learning to pursue his/her interests and goals.
- strive to help my child attend school daily.

STUDENT Pledge: I will

- let my teacher and family know if I need help.
- read on my own.
- write down assignments, do my homework as assigned, and turn it in when it's due.
- strive to attend school daily.
- strive to be on time for class and to be prepared daily.

TEACHER Pledge: I will

- create a partnership with every family in my class.
- monitor student progress in my classes and update parents each 4 ½ weeks.

- make sure all students get help as soon as it's needed.
- send home learning materials in all classes.
- explain my approach to teaching, expectations, and grading system to students and to their families.
- continually work on my teaching strategies so that I can successfully teach **all** children.
- assign work that is relevant and interesting.
- make sure students understand the assignment and what they'll learn from it, and grade it promptly.

PRINCIPAL:

I support this agreement for parent involvement: therefore, I will strive to:

- provide an environment that allows for positive communication between the teacher, parent and student.
- provide necessary assistance to students, parents, and teachers that will promote a positive learning environment, which allow students to reach high academic expectations.



**Bus Top / Transportation**

Bus assignments will be made at the beginning of the school year and cannot be changed on a daily basis to ensure a safe and secure student dismissal. In the event of a change of address or long-term care provider (not daily), a new transportation form should be completed in the front office. If no one will be at the given address to receive your child, you may call the school and change your child to a car rider before 1:00 p.m. A transportation note will be given to your child so that he or she will be waiting in the car rider line at dismissal.

**SCHOOL CHECK IN/CHECK OUT PROCEDURE**

Students arriving late must check in at the office and get an admit slip. Students arriving during a class change must check in before going to class. Students cannot check out from the Four Rivers Career Academy (FCATC); they may only check out from the Fulton County Middle School main office. Admit slips will be shown to each teacher for the classes missed. Prior to checking out, the student's parent/guardian must talk to the principal or secretary. **NOTES WILL NOT BE ACCEPTED!** Requests to leave school before 3:00 P.M. should be made prior to the beginning of the 1<sup>st</sup> class of the day. Leaving school grounds without an authorized check-out will result in assignment of ISS and/or other appropriate disciplinary actions, including suspension from school.

**TARDY TO SCHOOL POLICY** [applies to 1st period or when a student checks in for school after the 1<sup>st</sup> bell]  
Promptness to school is important. Students will receive a detention when they receive their 3<sup>rd</sup> – 6<sup>th</sup> unexcused morning tardy. After the fifth unexcused tardy, tardiness will be considered a flagrant violation of school policy. When a student has accumulated *7 unexcused morning tardies*, the student will be placed in ISS. ISS placement will occur from the 7<sup>th</sup> tardy to school onward. To-school tardies will

accumulate over the course of the year.

### **TARDY TO CLASS (2<sup>nd</sup>-7<sup>th</sup> periods)**

A student is tardy if he/she isn't in his/her seat and ready to proceed with the designated activity in the classroom when the tardy bell sounds. Teachers close their doors when the final bell sounds. Students who are late will be "swept" by teachers at the beginning of each class. Being "swept" means that students who are late will have their names and the class period for which they are late recorded on a master list which is turned into the office. Students will be walked to class by the teacher who is sweeping. On the 4<sup>th</sup> (and following) cumulative tardy to class, students will receive a detention. If tardiness is persistent, the Principal (or her designee) may assign ISS or another consequence at their discretion. Cumulative tardies begin anew at the beginning of a new semester.

### **ATTENDANCE POLICY**

State Policy: KRS 159.150: *Any student who has attained the age of six (6), but has not reached his/her eighteenth (18<sup>th</sup>) birthday, who has been absent from school without valid excuse for three (3) days or more, or tardy without valid excuse on three (3) or more days, is a truant.*

- Any student enrolled in a public school who has attained the age of eighteen (18) years, but has not reached his/her twenty-first (21<sup>st</sup>) birthday, who has been absent from school without valid excuse for three (3) or more days, or tardy without excuse on three (3) or more days, is truant. Any student who has been reported as a truant two (2) or more times is a habitual truant. Absence for less than sixty minutes shall be considered tardiness. Students considered truant will not be allowed to participate in athletic teams, clubs, field trips or special event
- The purpose of this policy is to encourage student attendance which should increase knowledge, grades, punctuality, and school involvement.
- Any long term illness will be referred to homebound

instruction and will not result in absences being calculated into the student's attendance average.

- Tardiness accumulates into absences based on instructional minutes lost and will count toward a student's attendance average.

### **ABSENCES AND RETURNING TO SCHOOL**

If a student is going to be absent from school, a parent or guardian should call 236-3904, ext. **4122**, to report the absence before 8:00 AM or as early in the morning as possible.

A parent/guardian is required to send a note with the student upon his/her return, even if the parent called to explain the student's absence. (Students are considered unexcused until a written note with a valid excuse and the date of the absence are on file in the school office). The note (from a parent or doctor) must be presented **within 3 days of returning to school to be considered a valid excused absence.**

After 5 absence occurrences in a given school year, a doctor's excuse will be required.

Absence occurrences 6-7 are unexcused unless verified by a doctor's statement (or by administrative discretion).

For absence occurrence 8 (and subsequent absences), legal action may be taken, including a possible hearing for the student and parent(s)/guardian with the judge for truancy charges. Any exceptions are at the Principal's discretion.

### **UNEXCUSED ABSENCES**

Consequences Grades 3-12:

**After 3 or more unexcused absences, students will receive a ZERO for schoolwork missed.** (Unless the Principal/DPP or Superintendent determines that extenuating circumstances exist)

Students with an unexcused absence zero may be allowed to make up their work at the discretion of the teacher. The teacher



cannot give the student more than 70% credit on all make-up work for unexcused absences. (Make-up work general guidelines apply, as well

### **MAKE-UP WORK**

Upon returning from an absence, students have the number of days they were absent to turn in make-up work. (For example, if a student was absent two consecutive days, the student will have two days to turn in all work missed during the absence.)

It is the *student's responsibility to secure his or her make-up assignments from each teacher upon returning to school.*

Students who do not fully complete the assignments will be required to stay for **detention** to complete the work.

### **GRADING POLICY**

Teachers shall state clearly, in each class, the evaluation process for determining student grades. The teacher shall determine the number and types of course assignments and methods of student evaluation for their respective classes.

Grade reports will be issued after the completion of each nine-week period. After the first and third periods, the parents will be given the grade report at a parent-teacher conference. After each semester, the grade reports will be given to the students. Mid-term reports will be given four and a half weeks into the grading period. Grades received at the end of each semester will be utilized when calculating the student's grade point average.

A	90-100	Superior
B	80-89	Above Average
C	70-79	Average
D	65- 69	Below Average
F	Below 65	Failure
I	Incomplete*	

\*Incomplete work must be completed by the deadline determined by the teacher or a score of zero will be assigned.

### **SEMESTER EXAM POLICY AND LEARNING CHECKS**

All students at Fulton County Middle School will participate in Learning Checks; no exemption applies.

### **GRADE POINT AVERAGE**

- Final grade point average computation shall be calculated and finalized after completion of the fourth nine weeks of the school year.
- The computation shall be calculated on grades achieved in all course work.
- Grade point average shall be determined by dividing the total quality points by the quantity points.

**The final grade in each course will be determined as follows:**

First Nine Weeks Grade	20%
Second Nine Weeks Grade	20%
Third Nine Weeks Grade	20%
Fourth Nine Weeks Grade	20%
Semester Final Exam	20%
Final Grade Total	100%

### **HONOR ROLL**

A student who receives only A's and B's for a given grading period shall be listed on the Honor Roll for the grading period.

### **STATE ASSESSMENTS**

KPREP assessments will be given within the last two weeks of the school year. The results of these tests measure the success of our school as compared to other schools in KY.

### **PROMOTION and RETENTION**

Please refer to the District Handbook section 8.22 Curriculum and Instruction for guidelines and information

### **PERSONAL APPEARANCE CODE**

Students at Fulton County Middle School are expected to dress appropriately and according to health and safety expectations. Students shall observe **modesty**, appropriateness, and neatness in clothing and personal appearance. The Personal Appearance Code applies to students during academic hours, field trips, and any school function/activity.

#### **Dress Code/Appearance Codes**

The following appearance codes are designed to promote and heighten the educational atmosphere, as well as create a positive attitude of self-discipline for all the students at Fulton County Middle School. Students shall observe modesty, neatness and appropriateness in clothing. A student is not appropriately dressed if he/she is disrupting the educational process due to clothing and/or appearance.

- Proper footwear shall be worn at all times.
- Dresses, Skirts and Shorts for **BOTH** males and females should be no shorter than three inches above the knee. The waistband shall be at the natural waist.
- No holes are allowed in pants above the knee, unless leggings are worn underneath.
- Slides are not the recommended footwear for safety reasons at FCMS. Enclosed heels are preferred.
- All grooming implements (hairbrushes, picks, and sponges) should be kept in the student's locker. Grooming should only take place in the bathrooms.
- **Backpacks and purses are NOT allowed in the classroom.**

#### **Prohibited Clothing includes:**

1. For BOTH males and females, tube tops, strapless dresses, crop tops, net shirts, tank tops or any garment with excessive exposure such as low-neckline. (**All types of tops must have sleeves** and be of proper length to avoid exposure of back/stomach during normal school activities.)

2. Caps, hats, headbands, bandanas, hoods, etc. includes sunglasses unless prescribed by a physician. Face paint is not allowed. **Hoods are not allowed to be worn in ANY part of the building.**
3. Distracting/extreme makeup or hair styles (Dying, coloring and bleaching is acceptable so long as it is neat in appearance.)
4. Looseness or tightness of clothing (bra straps should not be seen, **leggings are not acceptable unless the rear is covered**, etc.)
5. Biker/exercise shorts are not acceptable for school attire.
6. Clothing styles or colors that could be used to intimidate or conceal.
7. Chains that are excessively long or heavy, collars, jewelry, toys, etc. Items may be confiscated until picked up by a parent/guardian.
8. Apparel or accessory which contains logos, pictures or writing that:
  - promote alcohol, tobacco, drugs, violence or illegal behaviors
  - depict vulgar, obscene, sexual or racial images
  - contain religious harassment, derogatory language, inappropriate innuendo, or profanity
  - include any writing, symbol, illustration, name or sign of gang names or graffiti

\*\*Students' attire should not disrupt the educational process.  
Parents may be called to bring a change of clothes for their child.

#### **STAFF DRESS CODE**

School staff dress code is different from the student dress code. School staff dress is expected to be professional and is outlined in Board Policy 03.1326 and 03.2326.

#### **LOCKERS**

Each student is assigned a locker for the storage of books and personal belongings. **It is that student's responsibility to see that his/her locker is kept locked and in order at all times.** Since lockers are a permanent part of the building, students are

expected to keep them in good condition. *No stickers or tape are allowed on the lockers.*

*No locks will be provided this year.* The student may bring their own lock and give the extra key to the school secretary.

The principal or designee shall possess the authority to examine the contents of any locker when he or she has reasonable suspicion that the contents of the locker may include elements which:

1. Present an immediate threat to the health, safety & welfare of students or staff;
2. Are illegal to possess;
3. Would contribute to the disruption of the normal educational process; and/or
4. Have been reported stolen or lost.

The student is presumed to have no expectation of privacy in the locker or its contents. The decision to examine a student's locker will be made by the principal and/or her designee. The principal (or designee) who conducts the search shall, whenever possible, do so in the presence of the student and at least one adult witness. In the event of an emergency that threatens the safety of students or staff, lockers may be searched without students being present. Discovery of illegal or dangerous materials will be reported to the parent, the superintendent of schools, and, if necessary in the opinion of school officials, to law-enforcement officials. A general locker inspection of all lockers or a random sampling of lockers may be conducted periodically without probable cause or the presence of students.

#### **SCHOOL PHONE USE**

- Students are NOT allowed to answer a school phone.
- Classroom phones are not to be used by students without teacher permission.
- The office phone is for emergency use only by students and must have the approval of the Principal or School Secretary.

**CORRIDOR USE**

- Students are not to be in the halls during class periods without a proper hall pass.
- Horseplay is prohibited.
- Students are not allowed to hug or kiss in Fulton County Middle School or on any of the school grounds.
- Running in the halls is prohibited.

**HALL PASSES/LEAVING CLASS**

- Students are expected to be in their assigned class at all times.
- **Students must carry their agenda to each class. If the original agenda is lost, a replacement will be \$10.**
- Students are not allowed in the hall without a pass. No excuses.

**INTERNET POLICY**

Using the school's internet service is also a privilege. A user agreement must be signed by parent/guardian as well as student in order for students to have access. Using email service other than one provided by school or visiting sites that have purposefully been blocked could result in loss of internet privileges.

- **All students will have an individual log-in. No students will be allowed to use the MS Classroom log-in.**
- **For additional information refer to the Fulton County Schools District Handbook.**

**CAFETERIA**

- All FCMS students will receive free breakfast/lunch this year! If students would like extra food, they must have money in their account.
- Students are not allowed behind the service line at any time!
- Eating order of classes will be determined and announced by the staff member in charge.
- At no time is breaking the line allowed.
- Students must return trays to the return window.
- Students must pick up any food items or garbage dropped on

the floor or left on tables.

- **Food is not allowed to be taken outside of the cafeteria, with the exception of “grab and go meals.”**

#### **OFF LIMIT AREAS**

*Students are expected to be in their assigned areas at all times.* Any area that a student is not specifically assigned to be in, or which the student has not been given written authorization to be in, is considered off limits. Students found in off limit areas are subject to disciplinary action.

#### **MEDICATION POLICY**

Fulton County Middle School has a “Zero” tolerance rule for any type of drug. Any/all medication that must be taken during school hours must be presented to the Principal’s office along with written instructions from a parent or physician as to the dispensing of the medication. This includes aspirin, Tylenol, nasal spray, cough drops, etc. All prescriptions and over the counter medicine **must be stored with the school nurse**. The school nurse will have a set time to be at FCMS during the school day.

\*\*If a student needs to take daily medication that will be dispensed at school, the nurse will supply a form for the parent/guardian to fill out and sign.

#### **ASSEMBLIES**

- Students are responsible for the overall impression made by the school.
- Students should be courteous and respectful at all times.
- Unacceptable conduct includes, but is not limited to, talking, whistling, unnecessary clapping, and boisterousness.

#### **ELECTRONIC DEVICES**

Cell phones/personal electronic devices (including i-pods, game systems, airpods/earbuds, smartwatches, etc.) are NOT allowed on students between 7:15 – 3:00. **THEY MUST BE OFF AND IN LOCKERS.**



- Fulton County Middle School faculty and staff are NOT responsible for loss, theft or destruction of devices brought on school property. Students shall not utilize a cellphone, or similar electronic device, that would violate the District Acceptable Use Policy.
- Earbuds are not allowed unless it is part of the instructional process.
- Paging devices, of any form, are not allowed in Kentucky Public Schools for any reason. The law reads as follows: “A student in a public school shall not possess a paging device while on school property or while attending a school-related activity on or off school property unless the student is in attendance in the capacity of an active member of a volunteer fire fighting organization or a voluntary emergency medical services organization.”
- **Videotaping other students and/or staff without their consent is prohibited and will result in disciplinary action. This includes posting on social media sites or venues.**

Violation of the above policy will result in:

**1<sup>st</sup> Offense** – Student is given the cell phone/electronic device back at the end of the day and parent contact is made. Student is told on 2<sup>nd</sup> offense a parent has to pick it up.

**2<sup>nd</sup> Offense** – Parent has to pick up the cell phone/electronic device and sign for it.

**3<sup>rd</sup> Offense** – Parent has to pick up cell phone/electronic device and sign for it. Student’s cell phone/electronic device privileges can be revoked up to 3 weeks.

**4<sup>th</sup> Offense** – Student’s privileges of bringing the cell phone/electronic device onto school property may be revoked for the remainder of the year.

### **FIELD TRIP POLICY**

- No student other than those in the specified class/club/organization can go on the field trip.
- Students must be passing all classes in order to participate in a field trip unless the field trip is directly related to a District, State or Program assessment or the field trip counts as part of the student's grade. Upon receipt of the field trip list, all teachers will notify the field trip sponsor of any student excluded due to failure of a class.
- Field trip forms must specify the name of the production/activity and outline all activities that the group will be experiencing.
- Every student must have a permission form for each trip signed by a parent/guardian in order to attend. **Forms must be turned in 24 hours in advance.**
- Adult supervision should be spread throughout the bus and at least one certified staff member should be on each bus. Chaperones must be on the annual approved background checklist prior to the trip. There must be a minimum of one adult chaperone for every 10 students on the trip.
- The attendance clerk must receive a copy of the bus roster and permission forms prior to departure.
- List of students participating in field trips must be provided to all teachers one week prior to the field trip.
- Students must ride the bus or the school provided transportation to and from the school related event or activity. The only exceptions are if the students are accompanied during transportation by the parents or representative i.e. coaches, sponsors, etc.
- For special needs, this rule applies if the offense is not a manifestation of their disability.
- **A student with continuous discipline offenses may be at risk of being denied field trip privileges at the discretion of the teacher/principal.**

### **BUS REGULATIONS**

- Riding a school bus is a privilege. Students can be suspended

- or entirely removed from riding the bus.
- Improper conduct on the buses will result in that privilege being denied.
- Students who come to school on the bus should return home on the bus unless they have a note from the parents signed by the Principal.
- A school bus driver/monitor represents the school authority and is responsible for the passengers on the bus.
- The driver/monitor has supervision and authority over the passengers.
- The driver/monitor must require passengers to follow certain rules of behavior.
- No food or drinks are allowed on the school buses.

#### **ELECTED or VOTED POSITIONS/OFFICES**

- Must not be considered truant under KRS **159.010-159.179** attendance statutes for the previous school year.
  - Must have successfully advanced to the next grade level.
  - Must have passed all classes from the previous grading period. Must be passing all current classes to remain in office.
  - Cannot have any criminal convictions and is subject to removal from office if a criminal conviction occurs during time in office.
  - Ballots will be counted with a minimum of two (2) FCMS staff members.
  - If a student leaves FCMS or is removed from office, then the office or position will be filled by Middle School Teacher
- \*\*Offices held are at the discretion of the sponsor.

#### **SCHOOL DANCES**

- Current FCMS students and preapproved students enrolled in other Middle schools may attend. Guests for school dances must complete an approval form from the Principal's office prior to attending the event. ALL guests are subject to the Principal's approval. If a student fails to complete a form and obtain the Principal's approval ahead of the event, the guest will not be admitted to the event.
- All school policies and guidelines apply.

- Students may not leave the dance and return.
- Proper personal appearance will be determined by the sponsoring group with the approval of the principal.
- Obtaining chaperones is the responsibility of the sponsoring group. Chaperones will be present at all times.

#### **TOBACCO POLICY**

The use and/or possession of tobacco or tobacco products are prohibited and any student who violates this rule is subject to the provisions of the Student Discipline Code. E-cigarettes and vapor items are not allowed. The rules apply to all students during school hours and at **all** school activities.

#### **DRUG AND ALCOHOL POLICY**

This policy will be effective while any student is on school property or in attendance at any school sponsored event. This includes while being transported by any school vehicle. Offenders will be treated the same regardless of the drug and/or alcohol and even if it is the first offense or if the student has been in no prior trouble. All drugs and all alcohol, regardless of quantity, will be dealt with the same.

Procedure:

- a. The student will be given due process.
- b. Law officials will be called, if necessary.
- c. Parents or guardians of the student will be called.
- d. The student will be suspended immediately for a minimum of three (3) days or until a Board hearing.
- e. The incident will be reported to the Superintendent and the Board of Education.

Recommendation: Expulsion for the remainder of the semester or year.

**\*\*Fulton County Middle School is currently developing a PBIS plan. Once the plan is approved, more information will be sent home to parents. The discipline matrix may change as a result of the new PBIS plan.**

**DISCIPLINE CODE**

The following rules and regulations are not in any way used to remove routine classroom discipline from the teachers.

Teachers have at their disposal disciplinary measures as needed. Teachers should make fair and equal rules to use in their classroom to supplement and enhance the rules in the code of conduct.

**Classroom Due Process:**

1. An oral request to change the behavior.
2. A formal oral warning of punishment and request to change the behavior.
3. Failure to comply will result in one of the following at the teacher's discretion (these are not in any particular order):
  - a. A teacher meeting with the student after school.
  - b. A written detention to the office-formal discipline referral.
  - c. Student sent to the office for discipline.
  - d. Request of the Principal or Designee to come to the classroom.
  - e. A phone call to the parent requesting a conference.
  - f. Any combination of the above.

If a student has received the above due process and repeats the offense during subsequent class periods, the teacher can skip step 1.

**Substitute teachers** are to refer any student to the office that fails to comply with step 1 and 2. The Principal or their designee will administer discipline. If the Principal or designee is unavailable, the office will contact ISS to retrieve the student. The student will immediately report to ISS (or face out-of-school suspension) until the Principal or designee is available to investigate or administer discipline.

**DUE PROCESS GRID**

**Students are guaranteed due process in all cases warranting punishment for misbehavior. This guideline includes consequences and all discipline is at the discretion of the principal and/or her designee.**

**\*ISS & Suspension will ALWAYS result in PARENT CONTACT**

OFFENSE	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>
BULLYING *defined on page 30	ISS (3) Refer to Counselor	Suspension File District Complaint	Suspension Pending School Board Decision Contact Proper Authorities
CELL PHONES/ ELECTRONIC DEVICES	Phone is held until the end of the day.	Parent must pick up cell-phone from the school secretary and sign for it.	Parent must pick up device from the secretary. Privileges may be revoked for 3 weeks.  4 <sup>th</sup> – Privileges may be revoked for the remainder of the year.
Inappropriate pictures/text on cell phones Pornography	Suspension Contact proper authorities	Suspension Contact proper authorities	Suspension Contact proper authorities
CHEATING ON TESTS/SCHOOL WORK/PLAGIARIS M	“0” on work Parent Contact Detention	“0” on work Parent Contact ISS (1-3)	“0” on work Parent Contact ISS (1-5)
CHRONIC POOR BEHAVIOR/ CLASSROOM DISRUPTION/ DISOBEDIENCE	Teacher Interventions (may include silent lunch or after school detention)	ISS (3)	Suspension

FALSE FIRE ALARM/ BOMB THREAT	Suspension pending School Board Decision Contact Police	Suspension pending School Board Decision Contact Police	Suspension pending School Board Decision Contact Police
FIGHTING	SEE BELOW		
FORGERY	Detention	ISS	ISS 4 <sup>th</sup> Time: Suspension (1-5)
GAMBLING	Detention	ISS	ISS 4 <sup>th</sup> Time: Suspension(1-5)
OFF LIMITS AREA	Detention	ISS	ISS
PETTING/ KISSING	Warning/ Detention	ISS	ISS
POSSESSION/C ONSUMPTION/ UNDER THE INFLUENCE OF DRUGS AND/OR ALCOHOL	Suspension Pending Board Decision Recommend Expulsion Contact Police	Suspension Pending Board Decision Recommend Expulsion Contact Police	Suspension Pending Board Decision Recommend Expulsion Contact Police
PROFANITY /VULGARITY	Detention	ISS	ISS
PROFANITY/ VULGARITY TOWARD TEACHER OR STAFF MEMBER	Suspension (1-3)	Suspension (3-5)	Suspension (3-5) Pending School Board Decision
SEXUAL HARRASSMENT	ISS or Suspension (Depending on Severity)	Suspension Criminal Charges	Suspension/Pend ing School Board Decision Criminal charges
SKIPPING CLASS/ LEAVING CLASS WITHOUT PERMISSION	ISS (1)	ISS (3)	ISS or Suspension
SKIPPING DETENTION	ISS (1)	ISS (2)	ISS (3)

STEALING	Suspension (3) Proper Authorities Contacted	Suspension (5) Proper Authorities Contacted	Suspension Pending School Board Decision Proper Authorities Contacted
TARDIES TO CLASS	1-3 tardy  Discretion of teacher & contact parent	4-6 tardy  Detention each time, contact parent	7+ tardies  Contact parent Consult DPP
THREATS - WRITTEN OR VERBAL	ISS (3 days)	ISS (5)	Suspension
THREATS TO SHOOT OR KILL/POSSESS ION OF WEAPON	Suspension Pending Board Decision for Expulsion	Suspension Pending Board Decision for Expulsion	Suspension Pending Board Decision for Expulsion
UNPREPARED FOR CLASS	Discretion of teacher & parent contact	Detention Parent contact	ISS
USE/ POSSESSION OF TOBACCO/VAPE	ISS ( 3 days)	Suspension (1-3)	Suspension (1-5)
VANDALISM/DEST RUCTION OF PERSONAL AND/OR SCHOOL PROPERTY	ISS Contact Police Restitution	Suspension (1-3) Contact Police Restitution	Suspension (1-5) Pending School Board Decision Restitution
THREATS - WRI TTEN OR VERBAL toward a teacher, administrator or staff member	ISS or Suspension (3 days) Contact Proper Authorities	Suspension Contact Law Enforcement	Suspension Pending Board Decision regarding expulsion Contact Law Enforcement



## **FIGHTING**

The penalty for being involved in a fight, defined as the use of physical force, will be:

1. First offense - 3-day suspension, **and/or** ISS/In-School Suspension placement at principal's discretion & parent conference. Proper authorities will be contacted.
2. Second offense - 5 day suspension, **and/or** ISS placement at principal's discretion and a pre-expulsion conference with parent/guardian. Proper authorities will be contacted.
3. Third offense - student will be suspended pending Board action toward expulsion for the remainder of the semester or academic school year. Proper authorities will be contacted.

Additional disciplinary action may be taken if it is evident that one student acted in an overtly aggressive manner.

Students who instigate fights or are heard by a faculty member to attempt to instigate a fight, but are not actively involved (that is, students who carry rumors, put others up to fighting, carrying information back and forth between other individuals who subsequently fight), submit themselves to the same penalties as those who are involved in the fight. **Students not using physical force, yet engaged in verbal confrontation causing a crowd to gather in a disorderly manner, will be subject to disciplinary action.**

Students who are intimidated or harassed by another student should report that to a teacher or administrator. Students who intimidate or harass another student are subject to disciplinary action.

Disciplinary action taken for fighting is cumulative for students from the time they enter 5th grade until they leave 8th grade. For example, if a student is disciplined for the first offense as a 5th grade student and is involved in fighting again as a 7th grade student, discipline will be for the second offense. **In summary, Fighting/Harassment will not be tolerated.**

## **DETENTION**

Detention will be served on Tuesday and Thursday during seventh period.. A student assigned detention will be given a written notice of the date to attend. It is the responsibility of the student to make proper arrangements to attend the detention. Failure to serve will result in a more severe disciplinary action.

- Students will bring the proper classroom assignments and materials with them to detention. The supervising teacher has the discretion of assigning work to those students who do not bring their own materials with them. If the student does not complete these assignments he/she may be assigned an additional detention.
- Sleeping, talking, putting your head down, passing notes, have cellphone, using a chromebook for NON-ACADEMIC activity, etc. are not permitted. Violations of these rules will result in the assignment of additional time in detention.
- If a student misses detention, they will be assigned additional ASD or ISS the next day, this will be at the discretion of the Principal. The Principal may assign more than one day depending on the severity of the student's offense. The student will abide by all regulations while serving his/her assignment.

This policy does not attempt to do away with suspensions as a viable alternative for discipline when appropriate. Violations such as profanity directed toward a teacher/student, attacking a teacher/student, insubordination, willful disobedience, vulgarity, abusive language, belligerence, or other acts, which disrupt the educational process of others and imposed direct threats to the safety of others, will still necessitate suspension or expulsion.

## **ON-CAMPUS/IN-SCHOOL SUSPENSION (ISS)**

Fulton County Schools defines In-School Suspension (ISS) as a program that is self-contained in a classroom that is isolated

from the rest of the school environment. It is designed as an alternative to disciplinary action including suspension. Any violation of school policy within ISS will result in possible days added to the initial assignment, suspension, or other alternative education assignments. When a student has been assigned ISS, a written notice is given to the student and mailed home to parents.

The on-campus ISS program is for students who have not behaved properly and/or who are experiencing a lot of trouble academically. Students can be assigned to the on-campus ISS program for periods of time from one (1) to ten (10) days.

- Students will be assigned to ISS for one (1) to ten (10) days by the building principal. The principal will make the assignment in compliance with adopted Advisory Council policies and procedures.
- Once assigned to ISS students are responsible to the ISS teacher and Paraeducators.
- Once he/she arrives in the ISS classroom, he/she will be there all day. If a student leaves school for any reason (excused or unexcused), they will be required to make up another day in ISS. Students in the on-campus ISS program will receive credit for all academic work completed there.
- A student may be assigned to ISS for a period longer than ten (10) days when this extended assignment is determined to be in the best interest of the assigned students and/or other students.
- The building principal can request a conference with the district superintendent and a student's parent/guardian if there is reason to consider assigning a student to ISS for more than ten (10) days. The superintendent will conduct a hearing and determine if a student should be placed in this program for an extended period of time.
- Students are expected to complete all assigned academic work and tasks, to follow all rules and expectations of the ISS teacher and Paraeducators, and to comply with all rules and expectations the Fulton County Board of Education Students

Code of Conduct.

- If a student does not complete all assigned academic work or does not comply with all rules and expectations during the assigned days, additional days can be recommended by the ISS teacher and approved by the building principal.
- **If a student is in ISS and has an athletic event that night, they will not be allowed to participate in that sporting event.**

**IN-SCHOOL SUSPENSION PROGRAM RULES**

- When students that are assigned to ISS arrive at school in the morning, they will go directly to the ISS classroom **AS SOON AS THEY ARRIVE. They do not go to the gym, cafeteria, or another classroom.** Breakfast and lunch will be served in the ISS classroom.
- There will be TWO supervised breaks during the day. Students will be allowed to use the restroom and get a drink of water. No student will be allowed outside the designated area of the building.
- Students will **not** be dismissed during the day for any reason, i.e. locker, telephone, etc.
- Students will not communicate in any way to any other students in the room. Whispering, writing notes, having cellphone, using Chromebook for NON-ACADEMIC activity, etc.
- Students will not put their heads down and /or sleep.
- No music devices, games, magazines, newspapers, or other recreational articles will be allowed in the room, unless assigned by a teacher.
- No food, gum, or beverage will be brought into the room, except for breakfast and lunch.
- Work for ISS will be assigned by the staff. The supervisor may assign extra meaningful work to reinforce learning in subject areas. Work will begin immediately at 8 am and continue until the end of the school day.
- It is the **students' responsibility** to bring books, paper, pencils,

- and any other necessary classroom materials to ISS.
- Students will respect school property by not putting their feet on the walls, chairs, or any other furniture, and by not writing on school property. No type of vandalism will be tolerated.
  - **Students cannot have a cell phone on them.** If they have a cell phone it must be turned in and held until the end of the school day. An extra day will be assigned if this policy is not followed by the student. Cell phone must be turned into ISS supervisor and will be returned to the student at the end of the day.
  - Students will be walked to the bus at the end of the day.

**Extra days in ISS may be given if students do the following:**

- Engaged in any type of vandalism toward school property
- Copying homework or cheating on a test
- Tardy/Leaving early
- Dress code violation
- Not working on and completing assignments
- Coming to ISS with food or drink
- Writing or passing notes
- Acting in a way that is disruptive to the classroom environment or disrespectful to the supervisor or other students

**Students will be sent home from ISS (resulting in out of school suspension) for the following:**

- Defiant/Disruptive behavior
- Inappropriate language
- Fighting
- Drugs or alcohol
- Leaving without permission

**SUSPENSION**

A student that is suspended is not allowed on campus and cannot attend any school related activities—including activities held at other locations inside or outside the District. In the event a student has to be suspended from school for discipline

problems, the following procedure will be used:

A written notice of the rule which has been violated shall be provided to the student. Parents will be notified by phone or mail. Written notification will also be sent to the superintendent's office. The student will be given an explanation of the evidence of the violation. The student will be given an opportunity to present his/her own version of the violation.

**Students suspended will receive a zero "0" for all missed work.**

**Special Note: Any time a student is suspended from school, a parent conference must be held before the student may return to school.**

#### **EXPULSION**

The Board of Education of any school district may expel any pupil for misconduct, but such action shall not be taken until the parent/guardian, or other person having legal custody or control of the pupil has had an opportunity to have a hearing before the school board.

#### **NON-ATHLETIC EXTRACURRICULAR ACTIVITIES**

Academic Team

Student Advisory Council

#### **ATHLETICS**

Volleyball, Golf, Football, Basketball, Cheerleading, Cross Country, Track, Baseball, Softball

#### **BULLYING/HAZING - STUDENTS A09.422**

In order to effectively participate in the democratic process as adults, students must learn to respect the rights of others and to interact with them in a civil manner. Therefore, FULTON COUNTY students are required to speak and behave in a civil

manner toward students, staff and visitors to the schools.

**Actions Not Tolerated**

The use of lewd, profane or vulgar language is prohibited. In addition, students shall not engage in behaviors such as hazing, bullying, menacing, taunting, intimidating, verbal or physical abuse of others, or other threatening behavior. This policy extends to any/all student language or behavior including, but not limited to, the use of electronic or online methods. Such behavior is disruptive of the educational process and interferes with the ability of other students to take advantage of the educational opportunities offered.

These provisions shall not be interpreted to prohibit civil exchange of opinions or debate protected under the state or federal constitutions where the opinion expressed does not otherwise materially or substantially disrupt the education process or intrude upon the rights of others. Students who violate this policy shall be subject to appropriate disciplinary action.

**Bullying Defined**

Bullying means any unwanted verbal, physical, or social behavior among students that involves a real or perceived power imbalance and is repeated or has the potential to be repeated: (1) That occurs on school premises, on school-sponsored transportation, or at a school-sponsored event; or (2) That disrupts the education process.

This definition shall not be interpreted to prohibit civil exchange of opinions or debate or cultural practices protected under the state or federal Constitution where the opinion expressed does not otherwise materially or substantially disrupt the education process.

**BULLYING/HAZING - STUDENTS A09.422**

**Reports**

As provided in the Fulton County School District's Code of Acceptable Behavior and Discipline, students that believe they are victims of bullying/hazing shall be provided with a process to enable them to report such incidents to District personnel for appropriate action.

Employees are expected to take reasonable and prudent action in situations involving student welfare and safety, including following District policy requirements for intervening and reporting to the Principal or to their immediate supervisor those situations that threaten, harass, or endanger the safety of students, other staff members, or visitors to the school or District. Such instances shall include, but are not limited to, bullying or hazing of students and harassment/discrimination of staff, students or visitors by any party.

Students who believe they have been a victim of bullying or who have observed other students being bullied shall, as soon as reasonably practicable, report it.

The District Code shall specify to whom reports of alleged instances of bullying or hazing shall be made. In serious instances of peer-to-peer bullying/hazing/harassment, employees must report to the alleged victim's Principal, as directed by Board policy 09.42811. The Principal/designee shall investigate and address alleged incidents of such misbehavior.

In certain cases, employees must do the following:

1. Report bullying and hazing to appropriate law enforcement authorities as required by policy 09.2211; and
2. Investigate and complete documentation as required by policy 09.42811 covering federally protected areas.



**Other Claims**

When a complaint is received that does not appear to be covered by this policy, administrators shall review other policies that may govern the allegations, including but not limited to, 09.426 and/or 09.42811. Harassment/discrimination allegations shall be governed by Policy 09.42811.

**Asbestos Safety:**

Fulton County School District knows you are concerned about asbestos safety. We are happy to report that all of our facilities have been thoroughly inspected and there are no asbestos-containing materials per AHERA regulations in any of our buildings.

However, Kentucky and federal law requires that we notify you annually that we maintain an asbestos management plan for our school district. The plan is available at our Central Office and in each school building. You are welcome to inspect and copy this plan during regular business hours. If you have any questions about our asbestos program, please call Dale Jackson, Asbestos Designated Person for our district at (270) 236-3923 ext. 5004.

## TESTING TRANSPARENCY

Sections 112(e)(2)(A)-(B) of the Every Student Succeeds Act (ESSA) requires the following regarding testing transparency.

(2) TESTING TRANSPARENCY. –

(A) IN GENERAL. –At the beginning of each school year, a local education agency that receives funds under this part shall notify the parents of each students attending any school receiving funds under this part that the parents may request, and the local educational agency will provide the parents on request (and in a timely manner), information regarding any State or local educational agency policy regarding student participation in any assessments mandated by section 1111(b)(2) and by the State or local educational agency, which shall include a policy, procedure or parental right to opt the child out of such assessment, where applicable.

(B) ADDITIONAL INFORMATION. – Subject to subparagraph (C), each local educational agency that received funds under this part shall make widely available through public means (including by posting in a clear and easily accessible manner on the local educational agency’s website and, where practicable, on the website of each school served by the local educational agency) for each grade served by the local educational agency, information on each assessment required by the State to comply with section 1111, other assessments required by the State, and where such information is available and feasible to report, assessments required districtwide by the local educational agency, including –

- i. the subject matter assessed;
- ii. the purpose for which the assessment is designed and used;
- iii. the source of the requirement for the assessment; and
- iv. where such information is available – (I) the amount of time students will spend taking the assessment, and the schedule for the assessment; and (II) the time and format for disseminating results.

Information about these requirements can be found on the

Kentucky Department of Education's Assessments webpage (<https://education.ky.gov/AA/Assessments/Pages/default.aspx>). For further questions or to obtain a hard copy of this material please direct your inquiry to Dianne Owen, District Assessment Coordinator.

### **TITLE NOTIFICATION**

The educators in the Fulton County district are committed to providing a quality instructional program for your child. This letter is just one of the ways of keeping you informed of the educational commitment of our schools and our district.

Our district received funds for Title I and Title II programs as a part of the Every Student Succeeds Act (ESSA). Under ESSA, you have the right to request information regarding the professional qualifications of your child's teacher(s). If you request this information the district will provide you with the following:

- 1) Whether the teacher has met the state requirements for licensure and certification for the grade levels and subject matters in which the teacher provides instruction;
- 2) Whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived;
- 3) The college major and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree; and
- 4) Whether your child is provided services by Para educators, and if so, their qualifications.

If you would like to request this information, please contact the Title Coordinator, Deena Morrison at 270.236.3923 or [deena.morrison@fulton.kyschools.us](mailto:deena.morrison@fulton.kyschools.us). Please include your child's name, the names of your child's teacher(s) and an address or email address where the information can be sent. Thank you for your interest and involvement in your child's education.

## School – Family Compact

Fulton County Middle School  
School Year 2023-2024

Dear Parent/Guardian,

Fulton County Middle students participating in the Title I, Part A program, and their families, agree that this compact outlines how the families, the entire school staff, and the students will share the responsibility for improved student academic achievement as well as describes how school and families will build and develop a partnership that will help children achieve the State’s high standards.

Please sign and date below to acknowledge that you have read, received, and agree to this School-Family Compact. Once signed, please return the form to your child’s teacher. A copy of the compact can be located in the school handbook and on the school webpage at [www.fulton.kyschools.us](http://www.fulton.kyschools.us). The School-Family Compact will be discussed with you throughout the year at different school-family events as we work together to help your child succeed in school. We look forward to our school-family partnership!

School Representative Signature:

\_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Student Signature: \_\_\_\_\_