



2020-21 Phase Two: District School Safety Report_10252020_14:50

2020-21 Phase Two: District School Safety Report

Fulton County
Patrice Chambers
2780 Moscow Ave
Hickman, Kentucky, 42050
United States of America

Table of Contents

2020-21 Phase Two: District School Safety Report	3
District School Safety Report	4
Questions Related to the Adoption and Implementation of the Emergency Plan	5
Attachment Summary	9

2020-21 Phase Two: District School Safety Report

District School Safety Report

Pursuant to KRS 158.162, the local board of education shall require the school council or, if none exists, the principal in each school to adopt an emergency plan that must be utilized in case of fire, severe weather, earthquake, or a building lockdown and that: establishes evacuation routes; identifies the best available severe weather zones; develops earthquake protocols for students; and, develops and adheres to practices controlling access to the school building. The emergency plan shall be annually reviewed by the council, principal, and first responders and revised as needed.

In addition to the emergency plan requirements in KRS 158.162, KRS 158.164 requires the local board of education to direct the school council or, if none exists, the principal in each school to establish procedures to perform a building lockdown and to invite local law enforcement to assist in establishing lockdown procedures.

KRS 158.162 also requires the emergency plan be discussed with all school staff prior to the first instructional day of the school year and provided, along with a diagram of the facility, to appropriate first responders. Further, the principal in each school shall conduct, at a minimum, the following emergency response drills within the first 30 instructional days of the school year and again during the month of January: one severe weather drill, one earthquake drill, and one lockdown drill. In addition, required fire drills shall be conducted according to administrative regulations promulgated by the Department of Housing, Buildings and Construction.

Finally, pursuant to KRS 158.162, local Superintendents must submit verification to the Kentucky Department of Education that all schools are in compliance by November 1 each year. This diagnostic is the means by which this reporting requirement is fulfilled.

Questions Related to the Adoption and Implementation of the Emergency Plan

1. Has the local board adopted a policy requiring the school council or, if none exists, the principal in each school to adopt and implement an emergency plan as required by KRS 158.162?

Please reference the appropriate board policy number(s) and/or title(s) in the comment box.

Yes. The board adopted a policy requiring that each school adopt and implement an emergency plan on July 18, 2019.

ATTACHMENTS

Attachment Name

2. Has each school council or, where applicable, principal adopted an emergency plan in accordance with local board policy and in compliance with the specifications in KRS 158.162(3)?

If all schools in the district have NOT met the requirement, respond "no" and please explain further in the comment box. Please note that Senate Bill 1 (2019) amended KRS 158.162(3)(d) to require, for example, classroom doors remain closed and locked during instructional time as well as classroom doors with windows be equipped with material to quickly cover the window during a building lockdown. Schools are encouraged to comply with these changes as soon as practicable but, if needed, have until July 1, 2022 to fully implement. Accordingly, failure to comply with KRS 158.162(3)(d), as amended, should not be reported herein until the 2022-2023 school year and beyond.

The district administrative team worked with the safety team, which includes members from each school and each principal, to revise and update the Fulton County Emergency Management Plan. The plan has been adopted by each school and the board of education.

ATTACHMENTS

Attachment Name

3. Has each school provided local first responders with a copy of the school's emergency plan along with a diagram of the school as required by KRS 158.162(2)(b)?

If all schools in the district have NOT met the requirement, respond "no" and please explain further in the comment box.

Yes. The local first responders conducted a walk through as part of the annual safety audit and a copy of the plan which includes a diagram of each building in the plan.

4. Has each school posted primary and secondary evacuation routes in each room by any doorway used for evacuation as required by KRS 158.162(3)(a)?

If all schools in the district have NOT met the requirement, respond "no" and please explain further in the comment box.

Yes. All schools have evacuation routes posted as required.

5. Has each school posted the location of severe weather safe zones in each room as required by KRS 158.162(3)(b)?

If all schools in the district have NOT met the requirement, respond "no" and please explain further in the comment box.

Each room has an emergency activation plan posted in the room and all emergency practices are done at each school as required.

6. Was each school's emergency plan reviewed following the end of the prior school year by the school council, principal, and first responders and revised as needed as required by KRS 158.162(2)(c)?

Please provide the most recent date of review/revision of the emergency plan for each school in the district in the comment box. If all schools in the district did NOT meet the requirement, respond "no" and please explain further in the comment box. .

The school's emergency plans as well as the district wide emergency plan was reviewed in May 2020 and again in August 2020 due to new COVID 19 guidelines. A Safety Walkthrough was conducted by the Safe Schools Director, Julie Jackson, her team members including the SRO, Officer Chad Parker, and members of the Fulton County Emergency Team in August 2020 prior to school starting. The principal of each school presented her plan and gave a tour of the school noting any needs at that time and showing updated emergency plans in the room. Health considerations due to COVID 19 were discussed and implemented. A second Safety Meeting was held on September 16, 2020 to ensure that all safety issues, training,

and reviews have been completed and to discuss COVID19 safety during sports activities.

7. Did each principal discuss the emergency plan with **all** school staff prior to the first instructional day of the current school year and appropriately document the time and date of such discussion as required by KRS 158.162(2)(d)?

Please provide the date each school in the district completed this discussion in the comment box. If all schools in the district have NOT met the requirement, respond "no" and please explain further in the comment box.

Opening day for the staff was dedicated to Safe Schools including Active Shooter training and health guidelines regarding COVID 19 restrictions. The emergency plan was shared with the staff on August 24, 2020 with the first instructional day being September 9, 2020. An additional training was given to all substitute teachers on September 16, 2020. Sign in sheets were collected by each principal and are available for review at the Fulton County Board of Education office.

8. During the first 30 instructional days of the current school year, did the principal in each school within the district conduct at least one severe weather drill, one earthquake drill, and one lockdown drill as required by KRS 158.162(5)?

If all schools in the district did NOT meet the requirement, respond "no" and please explain further in the comment box.

One fire, tornado, earthquake and lockdown drills were first discussed with the students alerting them to the changes needed to be done during drills due to COVID 19 and the need for social distancing. The drills were conducted during the first two weeks of in-person school at the three schools from September 14-24. The school then went to NTI/Virtual for two weeks due to COVID19 cases within the school. The three schools return to in-person on October 12, 2020 and will continue with the required drills schedule observing COVID19 guidelines. Each administrative assistant keeps a record of the drills as required.

9. During the month of January during the prior school year, did the principal in each school within the district conduct at least one severe weather drill, one earthquake drill, and one lockdown drill as required by KRS 158.162(5)?

If all schools in the district did NOT meet the requirement, respond "no" and please explain further in the comment box.



All school drills were followed and records are kept by the administrative assistant of each principal. Copies are available upon request and reviewed by the Director of Safety, Julie Jackson.

10. Over the immediately preceding twelve months, did each school within the district conduct fire drills in accordance with administrative regulations promulgated by the Department of Housing, Buildings and Construction as required by KRS 158.162(5)?

If all schools in the district did NOT meet the requirement, respond "no" and please explain further in the comment box.

Yes, fire drills were conducted per administrative regulations until the school was dismissed in March and have been conducted as required in September upon return to in-person school. Copies of fire drill dates and information are kept on file at each school and shared with the Director of Safety, Julie Jackson, whose office is at the Fulton County Board of Education.

Attachment Summary

Attachment Name	Description	Associated Item(s)
 Fulton County Board Policy on SBDM EM Plan		• 1
 Fulton County Emergency Management Plan 20-21	The updated and revised EMP.	• 2